

TERMS AND CONDITIONS

DORSET GATEWAY BID WRITING SUPPORT SERVICE

1. Dorset Gateway: Bid Writing Support service

- 1.1. The Dorset Gateway Bid Writing Support (BWS) service will either support a service user to draft a bid application (e.g. grant, tender, public loan, etc.) or to comprehensively check an application that the service user has written.
- 1.2. BWS service is not Financial Services Authority (FSA) accredited. Therefore, service users are responsible for assuring for themselves that their application meets their own and their funder's criteria/standards before submission.
- 1.3. Due to this (see 1.2), the Dorset Local Enterprise Partnership (service funder) and BrooksKebbey Limited (provider) do not take responsibility for any funding application/s that fail/s to win funding for any reason.

2. Duration of support

With agreement from the Dorset LEP, BWS service can provide support to the service user throughout the funding application – from identifying the funding opportunity to assisting in its development. The BWS service resources are finite; therefore, this service is unlikely to support a funding application that requires more than 40 hours support without special agreement.

3. Publicity and reporting

- 3.1. The Dorset LEP will publicise in its newsletters and over social media all successful BWS service supported funding applications, and the values of those applications, unless a specific application is agreed in advance as being too commercially sensitive and/or not to be reported in the public domain. The publicity will outline how Dorset LEP was involved in the support of the successful application/s and will also mention any partners involved.
- 3.2. The Dorset LEP reserves the right to report all successful BWS supported funding application/s to its UK Government funders and to the Dorset LEP Board. The report will outline how the Dorset LEP was involved in the support of the successful application/s and will also mention any partners involved.